

University of Tennessee Graduate-student Fellowship Application Package

All completed applications must be received in the UTHC office by the close of the workday **December 1** (or the subsequent workday if this date is a holiday or on a weekend) of the current calendar year; applicants will be notified by the second week in February of the following calendar year. Late applications and incomplete applications (e.g., lacking some aspect of the requirements) will not be considered. All applications are sent out and ranked by external reviewers; the UTHC director abides by these external rankings. Reviewers are chosen specifically to address the breadth of research interests and periods represented by the nine affiliated humanities departments, and all applications are read by all reviewers.

All of the following must be included in order for a Graduate-student Fellowship application to be complete.

1. Cover Page: Attached as an appendix below. Please identify any internal or external grant or fellowship competition(s) to which you have applied.
2. Project narrative of no more than five pages: Your application should detail your proposed dissertation project and state how the time at the UTHC will lead to its completion. Your application should provide an intellectual justification for your project: provide an overview of the project that explains the basic ideas, problems, or questions examined by the study and how the project will complement, challenge, or expand relevant studies in the field. The narrative should not assume specialized knowledge and should be free of technical terms and jargon. You should demonstrate the intellectual significance of the proposed project, including its value to humanities scholars, general audiences, or both. The narrative part of your application **must not exceed five (5) typed pages in 12 point Times New Roman and should be double-spaced maintaining one inch margins throughout.** An appendix may be used if you have need to illustrate a translation project or artwork.
3. one-page bibliography: Your application should also include a one-page, single-spaced bibliography.
4. a timetable for completing the project: You should include a short timetable detailing your expected progress during the academic year you are in residence in the UTHC.
5. 2-page CV. Please note all external funding that you have sought.
6. Letters of Support: Provide two separate letters of support.
 - a. a letter from your department head stating that you will be excused from all teaching and/or tutoring duties in the academic year which you are seeking the fellowship from the UTHC.
 - b. a letter of recommendation from your Ph.D. dissertation director indicating their estimation of your project and your ability to complete the dissertation during the period of your residence in the UTHC.

UT Humanities Center Graduate-student Fellowship Application Cover Page

DATE: _____

Name: _____

Email: _____

Department: _____

Year in Ph.D. program: _____

Name of Major Advisor/Dissertation Director: _____

Title of Dissertation: _____

Grant or Fellowship Competition(s) to which you have applied, with date of application and result if appropriate:

_____ **I have successfully passed all requirements for the Ph.D. save writing the dissertation.**

_____ **I agree to work in offices provided at the UT Humanities Center should I be granted a residency fellowship and to participate in the Chandler Seminar series.**

Please send all materials electronically as **one continuous PDF file (excluding letters of recommendation)** to the University of Tennessee Humanities Center at humanitiesctr@utk.edu. **APPLICATION DEADLINE: December 1.**